



**EUCF**  
European City Facility

# Što je to Investicijski koncept?



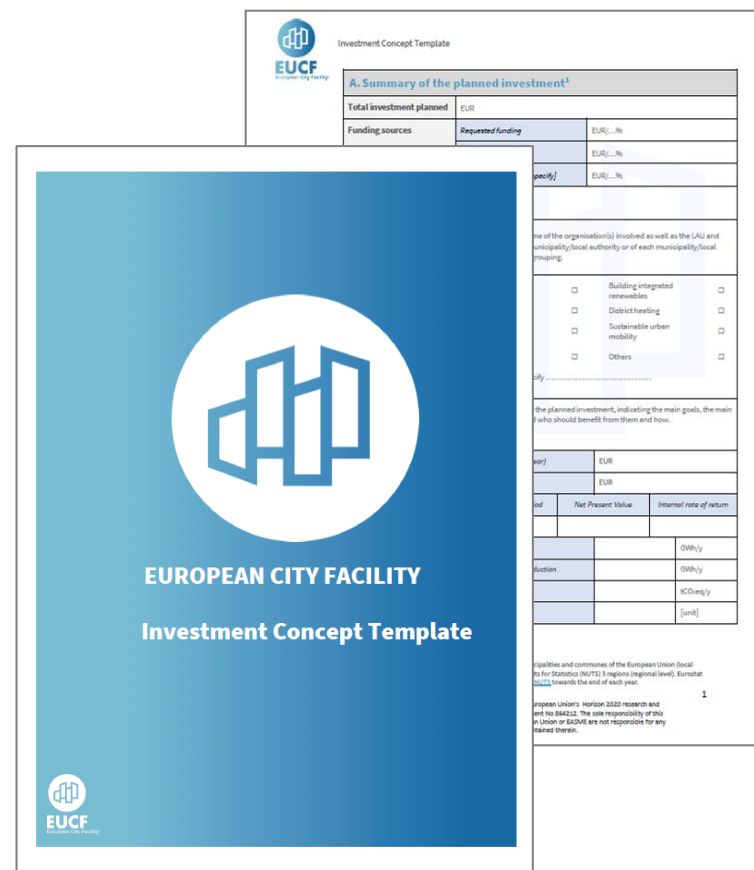
*REGEA*

# Što je to Investicijski koncept?

Investicijski koncept je dokument kojim se investicijska ideja prevodi na “financijski jezik” kako bi se mobilizirala sredstva za njenu realizaciju.

## Koja je svrha investicijskog koncepta

- Pružiti investitorima i financijskim institucijama potrebne informacije za brzu i jednostavnu procjenu investicijskog projekta;
- Transformirati energetske i klimatske planove u smislene investicijske pakete te tako omogućiti jedinicama lokalne samouprave pristup financijskim sredstvima.



The image shows the cover and a portion of the 'Investment Concept Template' document. The cover is blue with the EUCF logo and the text 'EUROPEAN CITY FACILITY Investment Concept Template'. The table of contents is partially visible, showing sections like 'A. Summary of the planned investment' and 'B. Description of the investment'.

A. Summary of the planned investment <sup>1</sup>		
Total investment planned	EUR	
Funding sources	Requested funding	EUR/...%
		EUR/...%
		EUR/...%
Name of the organisation(s) involved as well as the LAU and municipality/local authority or of each municipality/local grouping:		
<input type="checkbox"/>	Building integrated renewables	<input type="checkbox"/>
<input type="checkbox"/>	District heating	<input type="checkbox"/>
<input type="checkbox"/>	Sustainable urban mobility	<input type="checkbox"/>
<input type="checkbox"/>	Others	<input type="checkbox"/>
Brief description of the planned investment, including the main goals, the main beneficiaries and how they should benefit from them and how.		
Net Present Value	EUR	
Internal rate of return	EUR	
		Why?
		Why?
		Why?
		[unit]

1. Equalities and communes of the European Union (local authorities) for Statistics (NUTS 3 regions (regional level), Eurostat 2022) towards the end of each year.

European Union's Horizon 2020 research and innovation programme. The European Union and its member states are not responsible for any use of the information provided in this document.

# Struktura Investicijskog koncepta

Rok za izradu Investicijskog koncepta je **12 mjeseci** od trenutka potpisivanja ugovora.

## Sažetak planirane investicije

Sažetak s ključnim informacijama o investicijskom projektu:

- Ukupna planirana investicija
- Izvori financiranja
- Lokacija
- Jedinica lokalne samouprave/grupacija
- Ciljani sektor(i)
- Pregled i ciljevi investicije
- Procijenjeni troškovi i prihodi
- Ekonomska isplativost
- Očekivani utjecaj

## Prilozi

Dokumenti s ostalim nužnim informacijama za provedbu projekta

## Struktura predložka

**1** Opis planiranog investicijskog koncepta

**2** Projektni partner(i) i lokalni dionici

**3** Analiza pravnog okruženja

**4** Ekonomska i financijska analiza

**5** Plan aktivnosti/investicija

# Koje informacije nam Investicijski koncept mora dati?

1

## Opis planiranog investicijskog koncepta

- Ciljevi;
- Pozadina projekta;
- Opis projekta;
- Analiza tržišta;
- Očekivani utjecaj projekta;
- Potencijal za replikaciju;
- Sažetak investicijskog koncepta.

2

## Projektni partner(i) i lokalni dionici

- Pregled projektnih partnera;
- Vlasnička i upravljačka struktura;
- Profil rizika projektnih partnera;
- Analiza (lokalnih) dionika.

3

## Analiza pravnog okruženja

- Pravno okruženje primjenjivo na planiranu investiciju;
- Potencijalne pravne ili regulatorne prepreke;
- Provedene studije i analize

4

## Ekonomska i financijska analiza

- Procijenjeni troškovi i prihodi;
- Ekonomska isplativost;
- Rizici i mjere ublažavanja rizika;
- Financijski model i planirani izvori financijskih sredstava.

5

## Plan aktivnosti/investicija

- Tehnička pomoć;
- Plan aktivnosti.

# Kako se Investicijski koncept validira?



## Sažetak Investicijskog koncepta na engleskom jeziku

- Investicijski koncept se piše na nacionalnom jeziku
- **Engleski sažetak:** ključne informacije nužne kako bi se dobio pregled te kako bi se Investicijski koncept shvatio

## Validacija



Kako bi se ostvarilo pravo na **drugu ratu EUCF uplate u iznosu od 30%** mora se ispuniti očekivana kvaliteta



Dokument je **moгуće ispraviti i ponovno predati** u slučaju da u inicijalnoj verziji nešto nedostaje



Ukoliko se Investicijski koncept ne preda u **zadanom roku** predaje se izvještaj s objašnjenjem



**EUCF**  
European City Facility

Kako se prijaviti na EUCF  
poziv?

*REGEA*



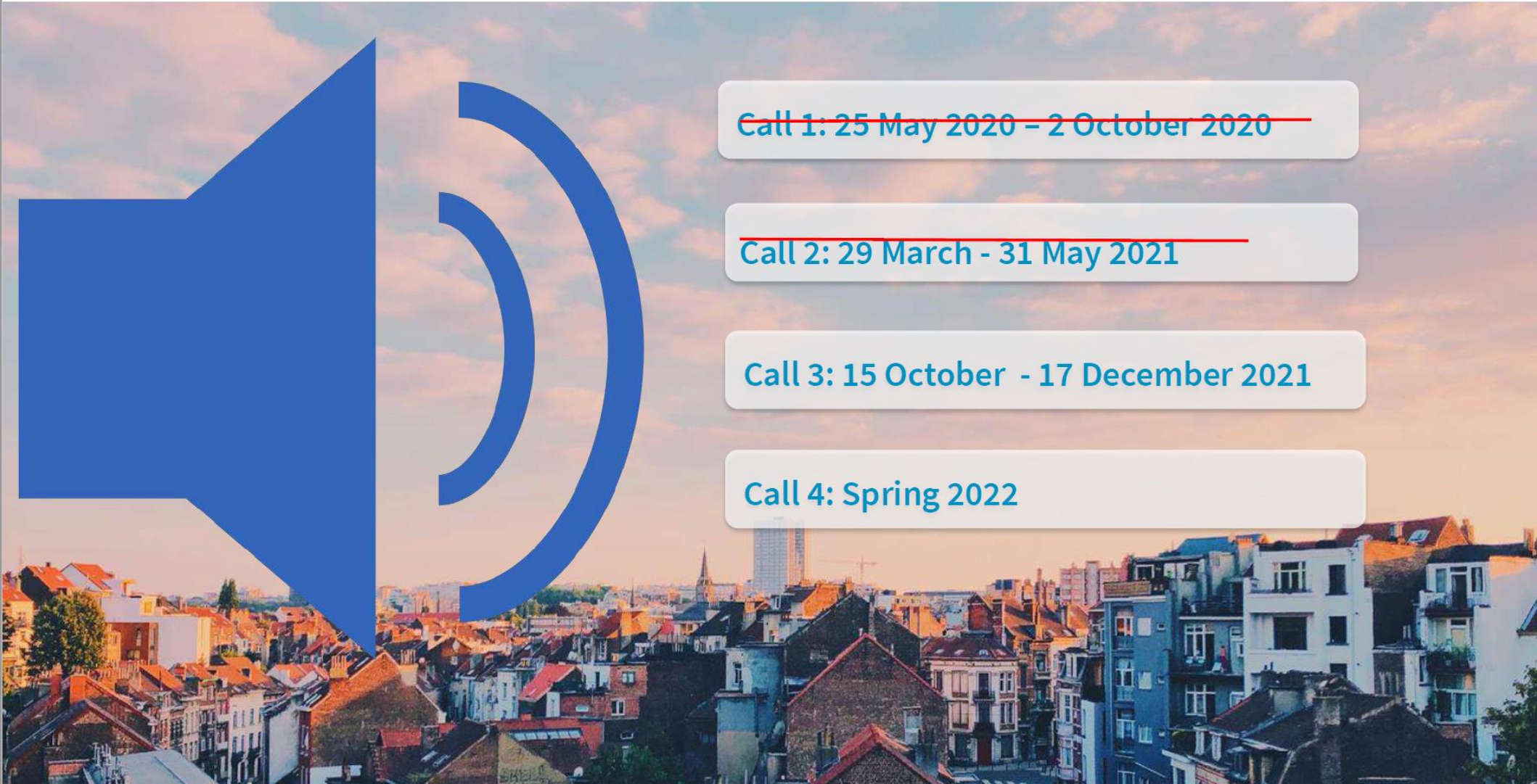
# Timeline

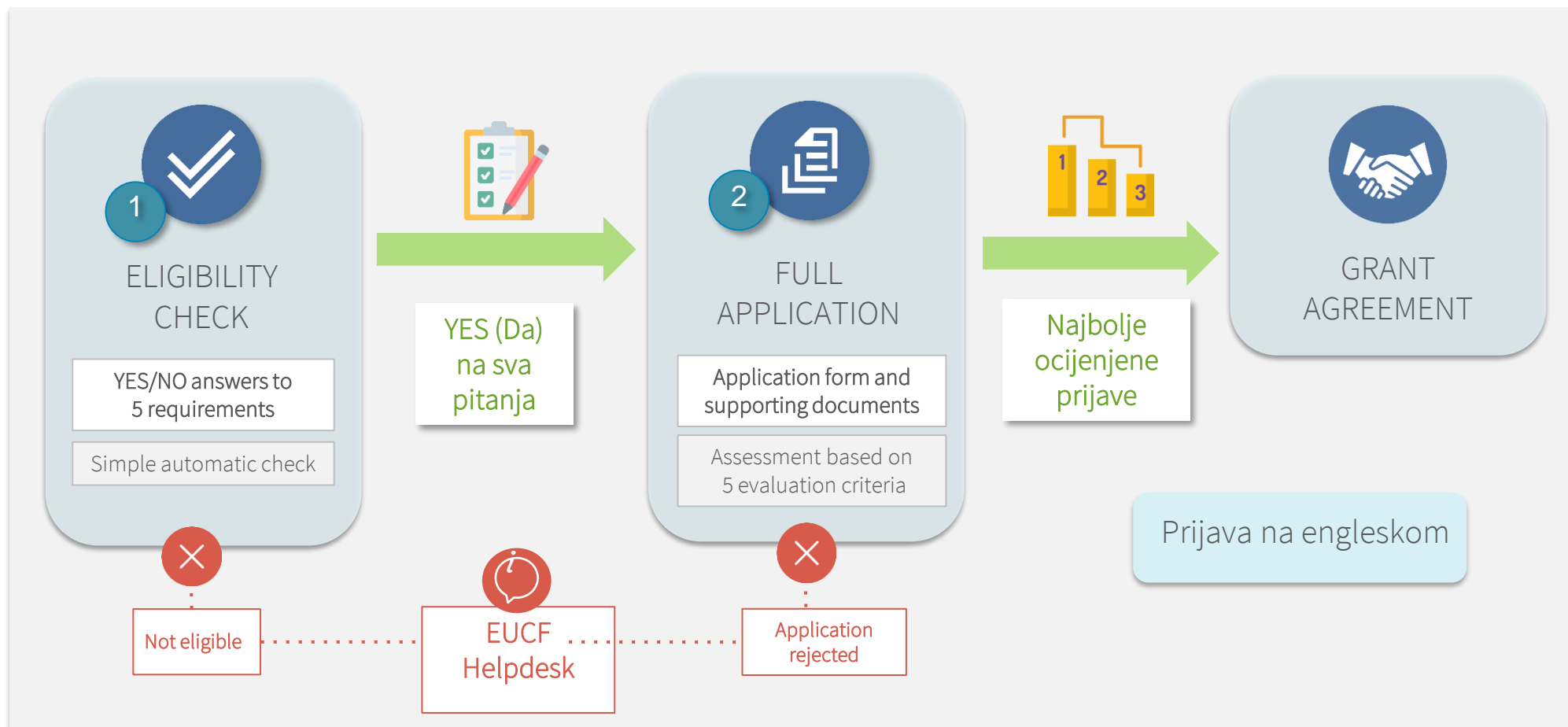
~~Call 1: 25 May 2020 – 2 October 2020~~

~~Call 2: 29 March - 31 May 2021~~

Call 3: 15 October - 17 December 2021

Call 4: Spring 2022







# Tko se sve može prijaviti na EUCF pozive?

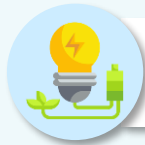
## EUCF Eligibility Check



Are you a **municipality/local authority** or grouping of municipalities/local authorities?



Is your municipality/local authority or grouping located entirely in the **EU-27 Member States and the UK**?



Does your municipality/local authority have a politically approved **SEAP, SECAP or plan of similar ambition**?



Will you be able to provide a **proof of political commitment** to develop the investment concept by your mayor or other political representative?



Do you commit to the EUCF monitoring period of two years?

## Provjera

- Jednostavna, automatizirana online provjera
- Prihvatljivi prijavitelji moraju na sva pitanja odgovoriti YES (Da)
- Neprihvatljivi prijavitelji se upućuju na EUCF helpdesk

English summary with the main climate/energy targets of the plan

Local/regional public entity aggregating municipalities/local authorities, or a metropolitan area

Differ from  
country to country

E.g. Provinces, districts, counties, regions, metropolitan areas, inter-municipalities, formal groupings of municipalities/local authorities etc.

Non-exhaustive list provided

Absence of LAU code

**Self-declaration form**

Requirement: Indication of NUTS 3 area code in which the entity is located

Requirement: Below NUTS 3 level and/or that it is a metropolitan area with governance competencies or equivalent

# Koje informacije mora sadržavati prijavni obrazac?

1



## Identifikacija prijavitelja

- 1.1. Ime grada/općine
- 1.2. LAU i NUTS 3 kod
- 1.3. Stanovništvo
- 1.4. Kontakt osoba
- 1.5. Organizacija
- 1.6. Odjel
- 1.7. - 1.10. Kontakt i adresa

2



## Razvoj Investicijskog koncepta

- 2.1. Naziv predložene investicije
- 2.2. Alokacija sredstava
- 2.3. Aktivnosti u sklopu projekta odnosno ugovora
- 2.4. Upravljanje razvojem Investicijskog koncepta
- 2.5. Uključenje dionika

3



## Implementacija investicijskog projekta

- 3.1. Ciljani sektor (i)
- 3.2. Planirane mjere
- 3.3. Očekivan iznos investicije
- 3.4. Očekivan utjecaj
- 3.5. Potencijal za replikaciju

# Koje informacije mora sadržavati prijavni obrazac?



## Online application form

To be filled by the applicant in the EUCF website user zone

### Three sections:

-  Identification of the applicant
-  Development of the investment concept
-  Implementation of the investment project



## Supporting documents

**Annex A.1:** SEAP, SECAP or plan of similar ambition

**Annex A.2:** SEAP, SECAP or plan of similar ambition – Summary

**Annex B:** Letter of support to the project by the Mayor or other relevant political representative

**Annex C:** Self-declaration form by a representative of the municipality/local authority, grouping or local/regional public entity

**Annex D:** Calculation log – Expected energy savings

**Annex E:** Calculation log – Expected size of investment

## 3. poziv

1



### **Identification of the applicant**

#### **1.2. LAU and NUTS 3 code**

Lokalna/regionalna javna tijela moraju odabrati odgovarajuću opciju i odrediti NUTS 3 kod lokacije na kojoj se nalaze

3



### **Implementation of the investment project**

#### **3.1. Investment sector(s) targeted**

Prijavitelj mora definirati jedan glavni investicijski sektor koji će biti cilj projekta.

#### **3.4. Expected impacts**

Prijavitelj može zadati ciljeve energetske uštede i/ili proizvodnje energije iz obnovljivih izvora.

## 3. poziv – Na što treba obratiti pažnju



The application form must be filled in **English language**.

1



### Identification of the applicant

#### 1.3. Population size

Broj stanovnika se treba jasno prikazati (samo broj, na primjer 60000).

2



### Development of the investment concept

#### 2.4. Governance for investment concept development

#### 2.5. Engagement of stakeholders

Provjerite jesu li svi dijelovi opisani u prijavi.

3



### Implementation of the investment project

#### 3.3. Expected size of investment

Visina investicije predstavlja investiciju u planirani projekt, ne dotaciju u iznosu od 60,000 EUR od strane EUCF-a.

## 3. poziv – Na što treba obratiti pažnju

### In general

- With the exception of SEAP, SECAP and plan of similar ambition, all supporting documents must be submitted in **English language**.
- The **templates** provided by the EUCF must be used for the submission.



### Annex C

#### Self-declaration form by representative

Public entities need to confirm that they are **below NUTS 3 level** and/or that it is a **metropolitan area with governance competencies** or equivalent.



### Annex D

#### Calculation log – Energy savings

- **Explanatory boxes** added to facilitate filling the table.
- **Audio video books** available.



### Annex E

#### Calculation log – Investment size


- **Explanatory boxes** added to facilitate filling the table.
- **Audio video books** available.

# 3. poziv – Na što treba obratiti pažnju

Energy consumption (GWh/year)		Energy savings (GWh/year)	RE generation (GWh/year)	before
before	after			
		<b>Energy savings</b> Energy savings are calculated automatically from the final energy consumption before and after the implementation of the investment project.		0
			0	
			0	
			0	
			0	
			0	
		0	0	
		0	0	

Investment sector (according to the sectors selected in the summary)	Investment component (by sector)	Estimated cost per investment component (EUR)
Public buildings	<b>Investment component</b> Please state planned energy savings/renewable energy measures, e.g. lamps, smart metering, different types of buildings, etc.	
Residential buildings		

[Location, date]



### Annex C

Self-declaration form by representative of the local/regional public entity aggregating municipalities/local authorities

<b>Name of the local/regional public entity</b>
<b>Type of the local/regional public entity</b>
e.g. (non-exhaustive list) province, district, county, region, metropolitan area, inter-municipality, formal grouping of municipalities/local authorities etc.
<b>NUTS 3 code of the local/regional public entity<sup>4</sup></b>
Please state the NUTS 3 code in which the local/regional public entity is located.
<b>Name and position of the contact person</b>
<b>Department</b>

I, [Name of contact person], hereby confirm the authenticity of the information provided above. Moreover, I declare that [Name of local/regional public entity] is below NUTS 3 level and/or is a metropolitan area with governance competencies or equivalent ([Non-exhaustive list of eligible local/regional public entities and metropolitan areas](#)).

\_\_\_\_\_  
Signature and stamp

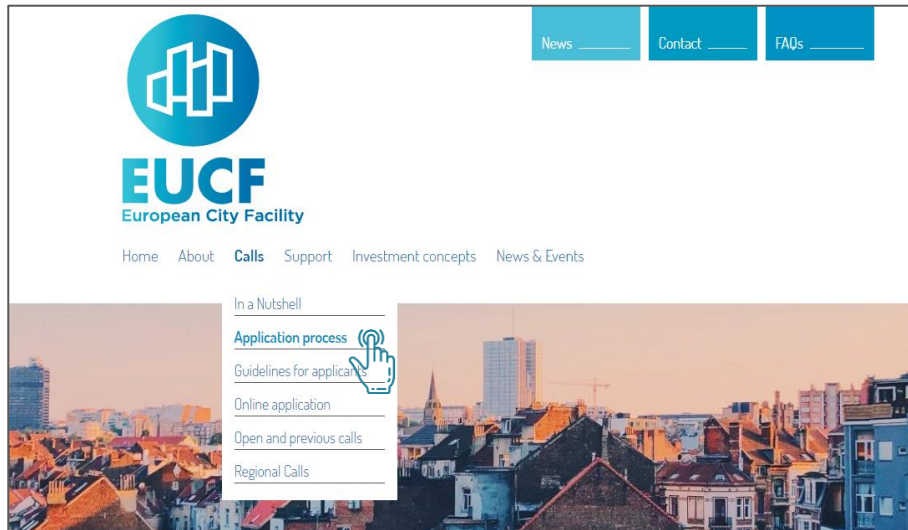
[Name of contact person]  
[Position]  
[Department]  
[Street, No.]  
[Postal Code, City, Country]

<sup>4</sup> The Nomenclature of Territorial Units for Statistics (NUTS) 3 codes are used to categorise small regions in the European Union, EEA-EFTA states and the UK (regional level). The corresponding list can be found on the [Eurostat website](#).





# EUCF website



### FULL APPLICATION

After successfully passing the eligibility check, you can register to the EUCF website user zone and complete your online full application there.

For the required supporting documents, you are encouraged to use the templates below.

Full Application Form	Supporting Documents
To be filled in by the applicant. <b>Three sections:</b> 1) Identification of the applicant; 2) Development of the investment strategy; 3) Implementation of the investment project.	To be filled in by the applicant and corresponding summary of the plan. 1) SEAP, SECAP or plan of similar ambition and corresponding summary of the plan. 2) Letter of support to the project by the mayor or other relevant political representative. 3) Self-declaration form by a representative of the municipality/local authority or grouping. 4) Calculation log - Expected energy savings. 5) Calculation log - Expected size of investment.

**Annex A:** SEAP, SECAP or plan of similar ambition and corresponding summary of the plan ([download here](#))  
**Annex B:** Letter of support to the project by the mayor or other relevant political representative ([download here](#))  
**Annex C:** Self-declaration form by a representative of the municipality/local authority or grouping ([download here](#))  
**Annex D:** Calculation log - Expected energy savings ([download here](#))  
**Annex E:** Calculation log - Expected size of investment ([download here](#))

You are encouraged to use the corresponding templates for the preparation of the supporting documents.

We remind you that it is mandatory to submit your application in English language only.

Applications are evaluated by a dedicated evaluation team. Within the limit of the available budget, the best scored applications are selected to receive EUCF support. Details on the evaluation process can be found in the [Guidelines for Applicants](#).

# Grupacije kao prijavitelji

## Who qualifies as local/regional public entities?

Local/regional public entities aggregating municipalities/local authorities may vary from country to country and could include entities such as **provinces, districts, counties, regions, metropolitan areas, inter-municipalities, formal groupings of municipalities/local authorities/etc.**, provided that they fulfil the criteria set in the self-declaration form.



- ✓ Local/regional public entities need to confirm in self-declaration form to be **below NUTS 3 level** and/or to be a metropolitan area with **governance competencies** or equivalent.
- ✓ Local/regional public entities require an **own politically approved SEAP, SECAP or plan of similar ambition** that covers their geographical area.
- ✓ Local/regional public entities and metropolitan areas **cannot apply to the EUCF as groupings.**

# Kako se prijave evaluiraju?

## Provjera dokumentacije

- Provjera jesu li predani svi obavezni dokumenti.
- U slučaju nepotpune dokumentacije, prijava se dalje ne razmatra.

## Evaluacija aplikacije

Bazirano na pet kriterija:

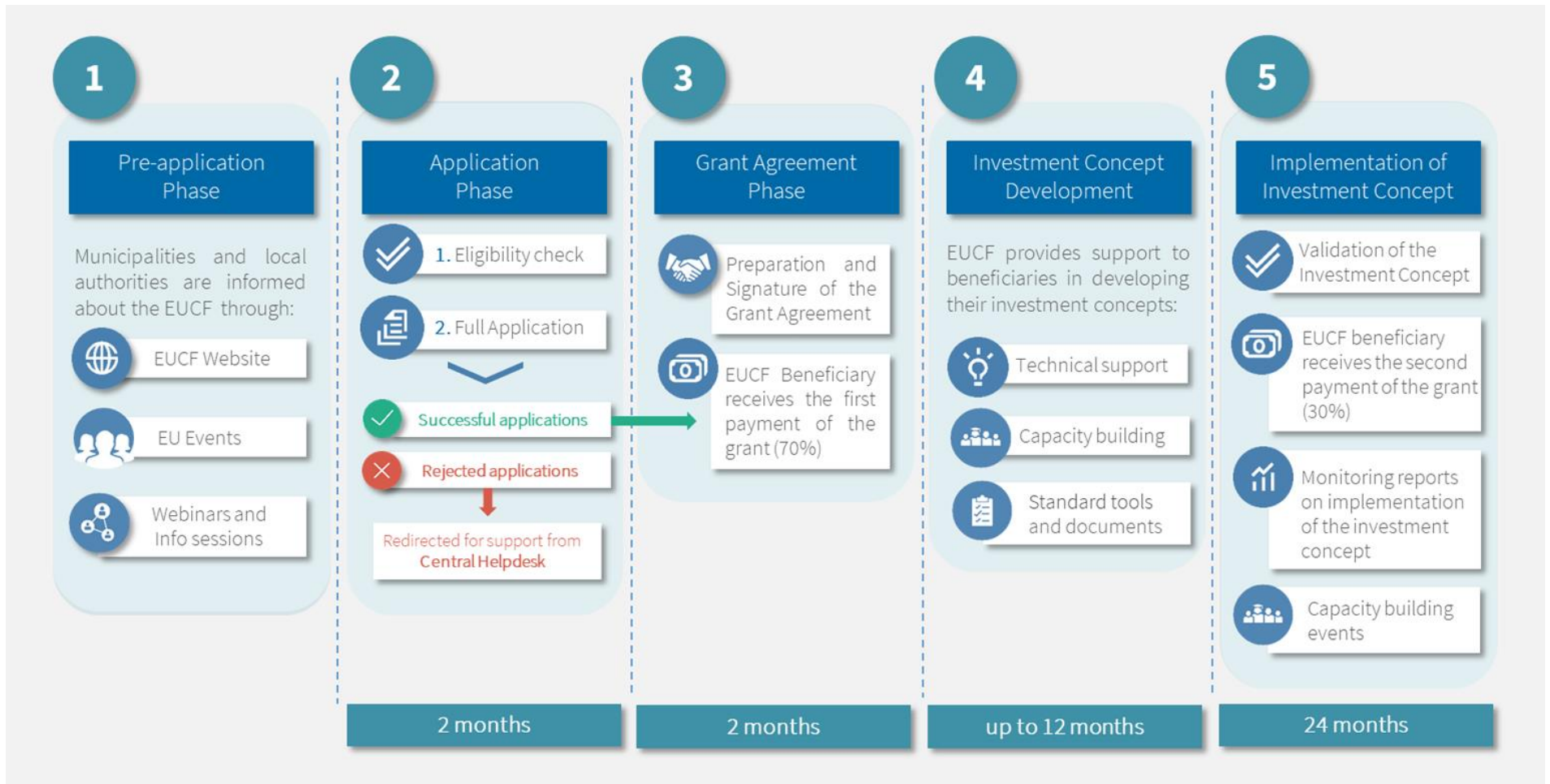
- Veličina investicije
- Energetske uštede
- Upravljačka struktura
- Uključenje dionika
- Usklađenost s EUCF ciljevima

## Ocjenjivanje

- Svaki se kriterij ocjenjuje s ocjenom od 0 do 5.
- Donji prag za svaki kriterij je 3 boda.
- Svaki prijavitelj će dobiti izvještaj s povratnim informacijama.

# Kriteriji

	Kriterij	Opis	Težina	
<b>A</b> Kvalitativni i kvantitativni	A1. Veličina investicije	Razina ambicije u odnosu s ostalim prijaviteljima na istom pozivu uzimajući u obzir lokalni kontekst. Potiče se grupiranje i agregiranje investicija.	50%	60%
	A2. Energetske uštede	Razina ambicije u odnosu s ostalim prijaviteljima na istom pozivu uzimajući u obzir lokalni kontekst.	50%	
<b>B</b> Kvalitativni	B1. Upravljačka struktura	Odgovarajuća interna organizacijska struktura i proces donošenja odluka prilikom razvoja Investicijskog koncepta.	20%	40%
	B2. Uključenje dionika	Jasno identificirani lokalni dionici te razumijevanje njihovih potreba i očekivanja prema planiranim investicijama; odgovarajuća strategija njihovog uključenja u razvoj Investicijskog koncepta.	40%	
	B3. Usklađenost s EUCF ciljevima	Usklađenost prijave s ciljevima EUCF-a; Prikaz potencijala razvoja smislenog Investicijskog koncepta uključujući i pretpostavljene dodatne utjecaje investicije kao i mogućnost njezine replikacije.	40%	



# Koje se aktivnosti mogu financirati EUCF sredstvima?





**EUCF**  
European City Facility

— IT platforma



@eucityfacility

This project has received funding from the  
European Union's Horizon 2020 research and  
innovation programme under grant agreement  
No 864212





# Eligibility check



## EUCF ELIGIBILITY CHECK

Check eligibility



Register



Create application



Fill application



Submit application

1. Are you a municipality/local authority or grouping of municipalities/local authorities?

Please note that a self-declaration form (Annex C) is required for the full application.

Yes No

2. Is your municipality/local authority or grouping located entirely in the EU-27 Member States and the UK?

Please note that the LAU and NUTS 3 Code (link to Eurostat for more information) for the municipality/local authority or for each municipality/local authority of a grouping has to be provided in the full application.

Yes No

3. Does your municipality/local authority have a politically approved SEAP, SECAP or plan of similar ambition?

Please note that the SEAP, SECAP or plan of similar ambition (Annex A) has to be provided in the full application.

Yes No

4. Will you be able to provide a proof of political commitment to develop the investment concept by your mayor or other relevant political representative?

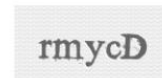
Please note that a letter of support (Annex B) is required for the full application.

Yes No

5. Do you commit to the EUCF monitoring period of two years?

Please note that this requirement will be part of the EUCF Grant Agreement for awarded municipalities/local authorities.

Yes No



To continue, type the characters you see in the picture:

Check eligibility

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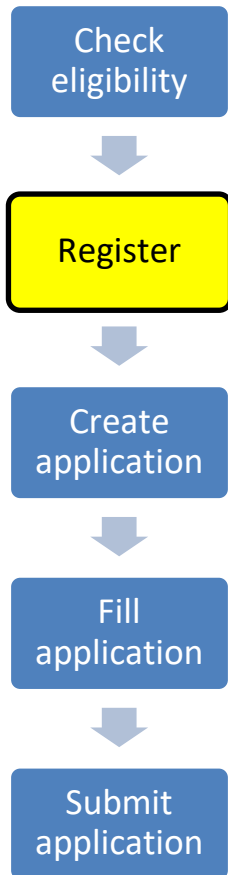


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# Registration



Municipality Local Authority Grouping
<ul style="list-style-type: none"><li>• Country</li><li>• NUTS 3</li><li>• LAU code(s)</li></ul>

Public entity
<ul style="list-style-type: none"><li>• Country</li><li>• NUTS 3</li><li>• Tax/Registration number</li></ul>



# Registration

Municipality, Local Authority, Grouping



## REGISTRATION FORM

Name of the municipality/local authority or grouping <sup>?</sup>

Organization (legal entity) <sup>?</sup>

Department <sup>?</sup>

Street, No. <sup>?</sup>

Postal Code, City <sup>?</sup>

Country <sup>?</sup>

**+ User details to access EUCF website user zone**

Lead applicant <sup>?</sup> Name <sup>?</sup>  E-mail <sup>?</sup>  Telephone <sup>?</sup>

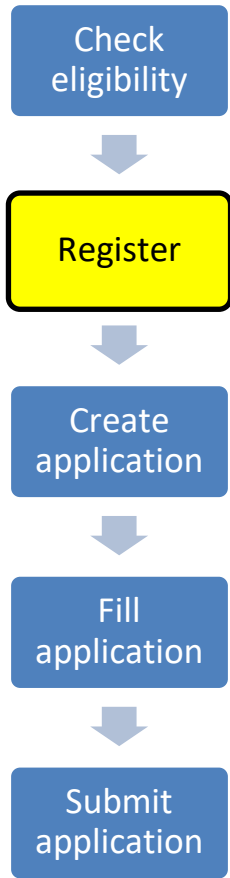
**+ LAU and NUTS 3 code of the municipality/local authority or of each municipality/local authority in case of a grouping**

Lead applicant <sup>?</sup> Country <sup>?</sup>  NUTS 3 <sup>?</sup>  Municipality/local authority <sup>?</sup>  LAU Code <sup>?</sup>



# Registration

## Public Entity



### REGISTRATION FORM

Name of the municipality/local authority

Type of the applicant  Municipality / Local authority / Grouping  Public entity

Organization (legal entity)

Department

Street, No.

Postal Code, City

Country

**+ User details to access EUCF website user zone**

Lead applicant  Name  E-mail   NUTS 3

Name ...  E-mail ...  telephone ...

**+ LAU and NUTS 3 code of the municipality/local authority or of each municipality/local authority in case of a grouping**

Lead applicant  Country  NUTS 3  Municipality/local authority  LAU Code

Choose a Country  Choose a NUTS 3  Choose a Municipality/local authority  LAU Code ...

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# Login to FMP



## WEBSITE USER ZONE

Login

[Forgot password](#)

Version: 1.3

Check  
eligibility



Register



Create  
application



Fill  
application



Submit  
application

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# Create application



Check eligibility



Register



Create application



Fill application



Submit application



Logged as pavel.sitny@enviros.cz Version: 1.3

Start > Applications

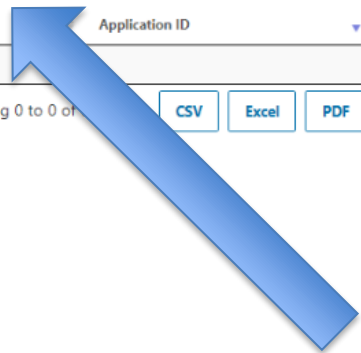
New application

Call	Application ID	City	IC Title	Country	Status	Actions
No data available in table						

Showing 0 to 0 of 0 entries

CSV Excel PDF

Show 16 entries Previous Next



# Local admin only!

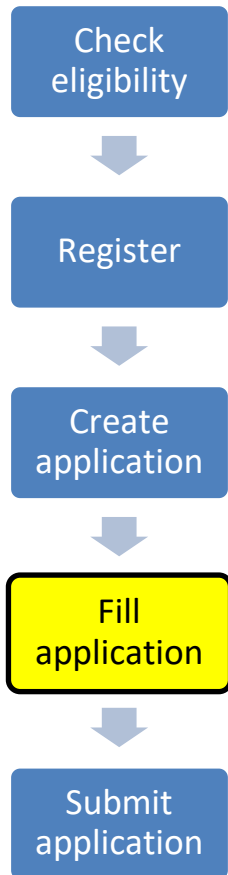
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# Fill application



- Type of applicant
- Main investment sector
- Expected renewable energy production
- Links to annexes templates
- More explanatory notes
- Link to audio-video books
- Improved context help

# Submit application



Logged as pavel.sitny@enviros.cz Version: 1.3

Start > Applications > 02CZ000332X > Application

Application Documents

- + Identification of the application
- + Identification of the applicant
- + Development of the investment concept
- + Implementation of the investment project
- + Annexes

## Local admin only!



Submit

Save

Validate

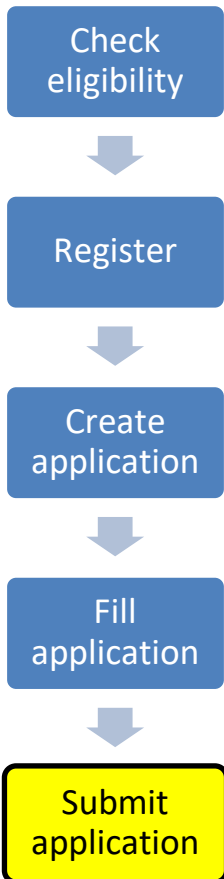
Cancel

Back

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tnovosel@regea.org  
ce.croatia@eucityfacility.eu

 [www.eucityfacility.eu](http://www.eucityfacility.eu)

 [@eucityfacility](https://twitter.com/eucityfacility)



ENERGYCITIES



Climate Alliance



adelphi







**EUCF**

European City Facility

**|** Pitanja i  
odgovori